

GMVUAC January 9, 2017

Meeting Minutes

Meeting Called to order – 7:00 pm

Members Present:

Steve Hiester	Hank Haynes
Peter Rimbo	Sue Neuner
Warren Iverson	Adam Sterling
Stephen Deutschman	Lorraine Blacklock
Rhys Sterling	

Members Absent:

Susan Harvey (proxy to Peter)
Linda Harer (with notice, no proxy)
Teresa Sweet (with notice, no proxy)

Agenda:

Warren: Need to leave by 8, Susan wanted him to talk about speed signs, also gift for Les Dawson, please move to first item?
Steve: Put it on agenda after elections.

Lorraine moved to approve agenda, Rhys seconded.

Motion passed

December Meeting Minutes:

Warren: Clarification on his questions from last month. Average salary of sheriff is \$110,000, why he asked was because it is \$138,000 for fire fighters, also wanted to get an answer to who pays for police protection during protests/WTO demonstrations, whose pockets it comes out of.

Warren moved to approve minutes, Rhys seconded.

Motion passed

Public Comment Period: - 7:06 pm

Michael Brathovde (Ravensdale): Wanted to discuss plan for stewardship in area between Ravensdale and Black Diamond, including Henry's Ridge Open Space, Ravensdale Retreat Natural Area, and Black Diamond Open Space,

altogether 1200+ acres.

Forest health management plan: trying to deal with forest health, root rot, might see variable density thinning of stocking levels, control invasive plants and plant non-Douglas firs to increase diversity, UW School of Forestry is helping.

Recreation plan: currently being refined, King County purchased 268 acres Herbrand tract, trying to figure out how to manage for recreation, discussion on balance of user groups (mountain bikers, hikers, equestrians, nature watchers). Public meeting to present recommendations/public comment on Wednesday Feb. 8, 6:00-8:30 pm at Tahoma Junior High. Peter and Susan attended the last meeting on Nov. 30.

Peter: Linda was also present, she asked about horses. Plan was discussed, but has it been developed further since then?

Michael Brathovde: There is a steering committee, not much controversy over forest management plan, lots of input and many factors to think about for recreation, plan to make recommendation for balance but unsure if it will be final or seeking more input.

Peter: Our Environment committee could look at something and provide comments?

Michael Brathovde: At this point steering committee is not yet ready.

Peter: Beyond Feb. 8, what is the deadline for comments?

Michael Brathovde: Written/verbal comments will be accepted for a few weeks after then.

Rhys: Who has taken the lead for King County?

Michael Brathovde: Parks has taken lead overall and for recreation, Forestry in charge of forest health issues, Kelly Heintz and others.

Peter: There was someone from UW at the last meeting talking about forestry.

Michael Brathovde: Forestry professor of environmental science, Derek Booth.

Rhys: Should we invite someone as a guest speaker?

Peter: Not much more for them to tell us.

Michael Brathovde: Everything is online, at county website.

(See <http://www.kingcounty.gov/services/parks-recreation/parks/parks-and-natural-lands/natural-lands/black-diamond.aspx>)

Peter: Might not be able to come to consensus on use?

Michael Brathovde: For recreation, preexisting uses will be honored at Henry's Ridge and Black Diamond Open Space. Peter has a map.

Hank: How many slots available for horse trailers?

Michael Brathovde: That is one of the issues, mountain bikers don't want trailers.

Stephen: What was it called? Black Diamond Stewardship, don't see it in the budget.

Warren: Would also like to thank Michael for his help with signs for the train show.

Guest Speaker:

None

Council Business: - 8:45

Officer Elections: Steve Hiester

Steve: Report from the officer election committee? Linda and Teresa not present.

Warren: Everyone was contacted, response received was 5 "whatevers".

Steve: No other volunteers?

Lorraine: What about Susan?

Peter: She said in e-mail that she did not want to be on the Executive Committee.

Steve: Any other discussion?

Lorraine moved to reinstate everyone on Executive Committee, Warren seconded.

Motion passed

General Announcements: Warren Iverson

Warren: Has 3 general announcements.

(1) A new fire chief was promoted from within the department.

(2) Finally accomplished gift to Les although it took 1 year, presented gift certificate to him right before Christmas, Les bought Dremel woodworking tool, sent thank-you note to Rhys. Also, Les might be willing to help us out on something in the future, very appreciative.

(3) Susan asked him to talk about speed signs, they were approved in December, notified by Lisa, would just display "your speed" and will tell drivers to "slow down" if driving too fast.

Peter: Not like the one on Issaquah-Hobart Road just before entering Issaquah?

Warren: Another question he had was if these were short-term or he would have to purchase, can select 2 locations. Wanted to thank people at Issaquah meeting for help, Rose LeSmith, Lisa, etc. Planned installation in spring.

Officers, Focal Points, Committees Discussion: Peter Rimbos

(Peter passes around committee membership matrix)

Peter: It has been a long time since we talked about focal points/committees, just passed out matrix showing current membership and job description that is posted on website. Wanted to discuss if we have the right focal points/committees, if we have the right membership, and if we agree with the job description. Paper includes changes from Peter, some info on website is incorrect and contains conflicts. Should probably go through descriptions first, then discuss moving membership around. Susan has requested no longer to be on the PR Committee. Might want to balance responsibilities as some have many, some few. Bylaws require everyone to be on at least one of the four major subject-matter committees and at least one other committee.

Job Descriptions

Peter: We just voted on our Executive Committee officers, now would like to go through and make changes on job descriptions. No comments on description for Chair.

Rhys: It is already in the bylaws that we accepted these descriptions.

Peter: But there are conflicts with bylaws, written before Elections became the PR Committee, many duties given to Vice-Chair, does it even make sense to involve Vice-Chair when PR Committee is now doing everything? Rhys is now on both, so it's not currently a problem, but in the future when that is not the case?

Rhys: Page 8 of bylaws states that Vice-Chair shall handle elections and chair the PR Committee.

Peter: This was historically because Vice-Chair was in charge.

Stephen: Should we remand back this discussion to Bylaws Committee?

Lorraine: There is no conflict because Vice-Chair must be in charge of PR Committee.

Peter: Was Peter the only one who knew that PR and Vice-Chair overlap?

Warren: Thought Linda was chair of PR Committee.

Peter: If we're in agreement then it's fine, forget about comments on the Vice-Chair. No comments on description of Recording Secretary or Corresponding Secretary. Where did these descriptions on the website come from?

Rhys: These reflect bylaws, should be the same.

Lorraine: Treasurer is different, report is annual only.

Peter: I will correct info on website.

Rhys: If there's a problem, Bylaws Committee will hash it out.

Focal Points

Peter: Currently have 4 focal points, but have only heard few presentations from members over the years. Do we want to keep, are they the right focal points, are they the right people?

Warren: Problem is that focal points are generally last item on agenda, usually don't discuss and table them for later.

Rhys: Defined in bylaws as position designated by Chairperson, assigned to monitor a specific agency, etc. Members can volunteer to assume responsibilities.

Peter: But it does not define jobs? Free to decide what to do and not to do?

Steve: Where are these in the bylaws?

Rhys: Under Article 1 section C paragraph 7. And under section G paragraph 1, each member is expected to participate in one major committee and at least one other committee/focal point/officer position.

Peter: What do we want to do?

Steve: Leave them as is. Some of this stuff naturally happens.

Peter: If committee reports are on the agenda, shouldn't focal points be on there as well? We should at least have a placeholder on agenda for important topics.

Steve: Will add to agenda.

Warren: Public Safety should include fire, septic, water, and wells.

Hank: Include the words hazards as well?

Rhys: Reason for focal points was that if they spot something, they should bring it to the attention of the main committees. Make the change now, if chairperson says so?

Steve: Changes so made.

Standing Committees

Peter: Executive, PR, Train Show, Bylaws Committees. Are other committees described in bylaws?

Rhys: No, but can change.

Peter: No comments on Executive, Bylaws. For PR, Susan asked to be off committee, Peter wanted to add that PR will be involved in website, due to Linda's involvement in website, and added to description that PR "Manages council website presence." Is that okay? Do other people want to leave or join? PR Has a lot to do...

(No comments)

Peter: Council bylaws...

Lorraine: Some of these committees are in the bylaws.

Steve: Committees vary from 4-6 members.

Hank: Does Stephen want to be on PR Committee? Did good work on train show.

Stephen: Sure.

Rhys: Stephen is also now the Vice-Chair of the Bylaws Committee.

Peter: Susan is off and Stephen is on the PR Committee. Bylaws?

Rhys: Stephen is now Vice-Chair, he just agreed.

Peter: Bylaws has 5 people, membership staying the same? Next is Train Show.

Steve: There's an argument that it should be entirely under PR Committee?

Peter: It is an event, but it is a special event. Would like to keep it the same.

Lorraine: Everyone helps so don't need to worry about members.

Peter: What about a Vice-Chair? How about John Huson? Not on council, but helps with train show.

Steve: Will let John know he is now Vice-Chair.

Four Subject-Matter Committees

Peter: Growth Management has 5 members, Peter made changes to description, clarified that it works on the KC comprehensive plan, but crossed off last half as all committees work with state, regional, county, and/or local agencies. Any comments on changes or membership? Bylaws do not have details on this. No yeas or nays, so changes are OK? It has 5 members, so we could use more. Does not matter on comp plan as everyone works on this.

Hank: What about me?

Peter: Do you have e-mail? You can be a member. Hank will be added to the Growth Management Committee.

Transportation, Susan said she would like to have a vice-chair, 6 members on committee, wording change is minor.

Lorraine: Warren should be vice chair?

Warren: Was going to volunteer, thanks for the vote of confidence.

Peter: Transportation is also a subset of the Joint Transportation Committee with other UACs.

Environment Committee, used to have Parks & Recreation and Natural Resources, combined into Environment, currently has 6 members.

Rhys: Steve always attends Cedar River Council (CRC) and Water Resources Inventory Area (WRIA) meetings but not on the committee, should that be a focal point?

Peter: Sue also attends those meetings.

Sue: Because husband is on the CRC.

Steve: Will change it to a focal point.

Peter: Create new focal point for CRC, but nobody goes to WIRA meetings?

Steve: Receives update on WIRA at CRC meetings.

Peter: All that will be in focal point. Any other comments on what committees do? Okay with rest of Environment description, membership?

Rhys: Any changes in chair/vice-chair will be addressed in committee as most members are not here.

Peter: Economic Committee, no longer ad-hoc as of last month, added "regional" work, only has 4 members and no vice-chair, never met to his knowledge?

Warren, Hank: We've had meetings, at church.

Peter: Need to add members, need to meet more regularly, chair must have e-mail access.

Hank: Working on it.

Warren: Has reservations on Economic Committee, Julia Larson (former King County economic liaison)?

Peter: No takers?

Rhys: Bring it up next month when more people are here?

Steve: Some members are on 5 committees while some are only on 1.

Peter: Looking at matrix, it's pretty unbalanced, Warren is on a ton of committees, while some not as many.

Lorraine: Linda has her hands full.

Peter: Linda's on vacation but husband caught pneumonia... Linda, Hank, Sue, Adam, and Peter are only on 2. Hank joined Growth Management, now on 3. Sue on 2 major committees. Peter on 2 major and chairs one, hands are full. Adam on 2 and Recording Secretary and in law school. Teresa not here, but would hope she could join another committee.

Rhys: To be continued, but good to have discussion.

Steve: Some committees have a lot to do, but some only have yearly commitments.

Peter: Good point, 4 subject matter committees have a lot to do. Want to change?

Steve: Just something to consider when talking about committee membership.

Rhys: Possible new members in the audience?

Peter: Have been working on getting them to join for years. Just want to remind everyone that every decision we make goes through a committee first, they are pretty important. Recording Secretary is in charge of scheduling Area Council meeting place, wanted to remind that we do not meet on the first Monday of January, July, and September, so that needs to be reflected in our room scheduling.

Lorraine: Can reschedule at fire station.

(Warren has to leave)

Warren: Thanks to Sue for reimbursing him for Les's gift certificate.

Website Retention Policy: Steve Hiester - 8:00 pm

Peter: Tom gave him a status report and Peter sent it out to everyone, put together situation target proposal (STP) on retention policies. Tom and Linda are doing a lot of work on the website, Tom basically migrating everything to new site and fixing style, Linda deciding design and how to present, Peter helping with decisions on content. Tom's plan is to switch to new site on February 16, is that when contract renews?

Steve: It's already been renewed.

Peter: What info does Tom need? Can you send it to him?

Steve: As long as no one objects.

Rhys: Send it to Peter and Tom?

Peter: Just Tom.

Steve: I have the access password.

Lorraine proposed allowing Tom access, Peter seconded.

Motion passed

Steve: Must have another discussion on who will keep track of access, etc.

Peter: Seems like it falls under the Executive Committee. PR in charge of getting website ready, Executive Committee should worry about accounts/access. Peter's opinion is that Corresponding Secretary is in charge of all content going out of council, website is one of those things going to public. For years Peter has been in charge of website content, will not change but will expand. PR will be in charge of what is the best way to get message across, Linda wants to drive traffic, conduct surveys, and Peter agrees. Also want to add content managers for each committee page, lots of info on each page, need not be chair but designee of committee will handle their webpage, will train everyone on WordPress and Tom is putting together step-by-step instructions, but whatever content managers do must go through Peter so he is aware of what's going on. Does anyone have a problem with that plan?

Stephen: Just want to review? Then can't Peter just copy/paste content onto website?

Peter: But want committees to own their pages and do work themselves.

Rhys: Would like Peter to just be in charge, Rhys does not understand computers and would prefer not to have to update the website individually.

Peter: This is my suggestion, but we can work it out. Linda is thinking of e-mail addresses, will have one for council, need to figure out who will monitor that, but maybe also one e-mail address for each member.

Lorraine: Linda said that we could have any e-mails sent to a committee forwarded to personal addresses?

Steve: Concern about management of content reflecting whole council and not just that of one committee, must see how e-mails will work, doesn't want to have something appear on webpage or e-mail that is not reflection of whole council.

Peter: E-mail addresses will be for incoming mail only.
Rhys: Then should we only have one address for the council?
Steve: If we cannot respond, is that worse than having no e-mail at all?
Stephen: If an email is received, shouldn't we just bring them to the meeting?
Peter: If resident sends e-mail to member asking for answers, cannot respond?
Steve: KC council has a way of doing this. As for content, if committees are responsible, who will decide?
Rhys: PR Committee will address how to handle incoming e-mails.
Peter: Thanks for taking care of this.
Hank: KC allows individuals to report potholes on roads...
Peter: Tom is trying to tag files so that they can be searchable. Regarding web retention policy, there are lots of files, lots of archives/maps/surveys/articles/etc. Tom asked Peter which files need to be kept, just kept everything from before. Tom's idea on bylaws is to have a revision sheet, no need to keep older bylaws, just show what revisions were made, but that is up to the Bylaws Committee. Should be helpful.
Rhys: PR committee and Steve will discuss all of this.
Peter: Not asking for answers, just bringing it up. Same is true on surveys, Tom is doing his job and moving everything over.
Rhys: Tom needs to send us an overview of what's on there.
Peter: There are hundreds of files, Peter has spreadsheets. Peter would like to be invited to the PR Committee discussion.
STP for retention policy is simple, should discuss how to retain, at a minimum should retain bylaws/articles/surveys/maps/minutes, want to have tag/searching feature as well, PR needs to discuss how to retain.
Hank: Microsoft...? Need to figure out how to deal with influx of requests for documents. County has a good system, would like to know how it's set up.
Peter: PR will decide.
Steve: How will e-mail document requests be managed?
Peter: Committees get documents from various agencies, not put on website but sent between members by e-mail, responses from letters, etc. No mechanism in place to retain other than on our own computers, doing it on-the-fly.
Steve: Limited by who e-mail addresses are given to, different from website.
Peter: Needs to be discussed, Linda has good ideas on how to reach out to residents.
Rhys: When will Linda be back? Will reach out to her later.
Peter: Linda should be back later this week?

Committee Reports: - 8:22 pm

Executive: (did not meet)

Peter: Question from Tom on Executive Committee, when did we last meet, Peter does not remember.
Steve: About a year ago.
Rhys: We should get together once in a while, Steve will buy lunch.
Peter: Should we meet at least once a year?

Steve: Most of it is governed by bylaws.

Growth Management: Peter Rimbos

Peter: Comment on letter response from Jay Osborne, last month agreed to send letter to KCDOT about proposed Elk Heights gravel pit off Lake Francis Road, talking about KC code regarding mitigation and KCDOT intersection standards, Jay wrote back detailed letter mentioning "haul route agreements", KCDOT can recommend to DPER to add a requirement to applications. Peter wants to ask whether these are discretionary by KCDOT, and what triggers them? Also a question about who pays for roads. Does a response need council approval? (No)

Economic: Hank Haynes

Hank: Wanted to discuss rural economic development, passed out CD ROM with files from PSRC on growth development ties to rural, graph indicates that group input into process on special policy statement must be submitted by March, would like a meeting in the next couple of weeks. Hank can work on this, would like Adam to look at it too.

Peter: Our next meeting is February 6, when is PSRC meeting? Council needs to review and vote.

Hank: February 8 is a milestone, another in March? Hopes and dreams, just smoke, nothing in there in terms of crafting economic development plan.

Peter: Is the Economic Development Committee reviewing documents? Is PSRC disregarding urban growth...? Strongly recommend that committee meet.

Hank: Growth Management and Transportation tied tightly with rural development in files, GMVUAC needs to craft statement.

Peter: Who is vice-chair of the Economic Committee? Hank needs e-mail.

Other Committees:

Did not meet

Focal Points:

Nothing to report

Future Business:

Steve: Sue, need Treasurer's report next month.

Sue: Had balances from last meeting, but when sheet was printed out it was already a month behind, want to make sure everything looks right.

Steve: Let me know if I can help.

Peter: Susan sent e-mail, wanted Stephen to give PSRC update on membership on boards/committees.

Stephen: Haven't done anything yet.

Steve: E-mail said that there will be no open space for a year?

Stephen: Membership has a time limit, cannot renew until certain time.

Peter: Speaker for next month? Something about a meeting on the Hirst decision?

Steve: We have no one scheduled.

Rhys moved to adjourn, Lorraine seconded.

Motion passed

Meeting Adjourned - 8:33 pm